

PHAKAMA EASTERN CAPE: THE PEOPLE'S IMBIZO PROGRAM

1. Opening session**(09h00 - 09h30) (30min)**

09:00 - 09:05	Opening devotion
09:05 - 09:10	Welcome and Opening Remarks (Chairperson)
09:10 - 09:20	Background, Purpose, & Key Outcomes of the Imbizo (name)
09:20 - 09:30	Housekeeping & Rules of Engagement (name)

2. Discussion Session 1 (Documents)**(09h30 - 11h30) (2hrs)**

09:30 - 10:15	Draft concept document
10:15 - 11:15	Values Charter, Constitution, Code of Conduct
<i>Tea Break (11h15 – 11h25)</i>	

3. Discussion Session 2 (Structures)**(11h30 - 13h30) 2hrs**

11:30 - 12:15	Organisational Structure; Terms of Reference (Roles and responsibilities of members & leaders)
12:15 - 12:30	Identification of Interim Committee/Leadership
12:30 - 13:00	Commissions: 3 Cluster Breakaways
13:00 - 13:30	Plenary from commissions
<i>Lunch (13h30 – 14h00)</i>	

4. Way forward and closing**(13h30 – 16h30) 3hrs**

14:00 - 15:00	Action Plan (group discussions)
15:00 - 15:30	Feedback from group discussions
15:30 - 16:00	Summary of decisions & commitments
16:00 - 16:30	Closing remarks & vote of Thanks

Expected Outcomes of the Imbizo:

- Shared understanding of the organisation's mission, vision, and values
- Agreement on a founding charter and interim structure
- Adoption of initial programmes and action priorities